



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

Canc: 28 Feb 13

MCIEAST-MCB CAMLEJBul 1601  
ADJ

JAN 23 2013

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General  
To: Distribution List

Subj: COMMAND DUTY OFFICER; COMMAND DUTY NONCOMMISSIONED OFFICER  
ASSIGNMENT FOR THE MONTH OF FEBRUARY 2013

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1A  
(b) MCIEAST-MCB CAMLEJBul 1601 of 4 Dec 12  
(c) MCO P10520.3B

Encl: (1) Command Duty Officer February 2013  
(2) Command Duty Noncommissioned Officer February 2013

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Cancellation. MCIEAST-MCB CAMLEJBul 1601 of 14 Dec 12 (canc: 31 Jan 13).

3. Background

a. Officers and noncommissioned officers listed in enclosures (1) and (2) are assigned to the CDO/CDNCO on the dates indicated.

b. Officers and noncommissioned officers assigned herein who become unavailable shall notify their respective Adjutant. The Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes. If such an absence is of an emergency nature, personnel assigned as supernumeraries will be utilized.

4. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is Desert Marine Corps Combat Utility Uniform (MCCUU), during the summer season and Green MCCUU during the winter season.

b. CDOs

(1) On weekdays, the CDOs must call the MCIEAST-MCB CAMLEJ Adjutant's office at 451-4789/3033 by 0800 to confirm their duty assignment and report at 1530 for posting unless otherwise directed. CDOs will be relieved by the MCIEAST-MCB CAMLEJ Adjutant upon the completion of morning Colors.

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(2) On weekends and holidays, CDOs must call the MCIEAST-MCB CAMLEJ Adjutant's office at 451-4789/3033 by 0800 to confirm their duty assignment on the last workday prior to the weekend or holiday.

(3) Over weekends and holidays, incoming and outgoing CDOs will conduct an informal post and relief by 0800. An informal post and relief of CDNCO's will be conducted by the oncoming CDO.

(4) The CDO is responsible for ensuring the timely and proper execution of morning and evening colors. The CDO is required to inspect the Color detail prior to the sounding of the 5 minute warning. The CDO will sound all warnings.

c. CDNCOs

(1) On weekdays, CDNCOs must call the MCIEAST-MCB CAMLEJ Adjutant's office at 451-4248/4457/2414 by 0900 to confirm their duty assignment and report at 1500 for posting unless otherwise directed. CDNCOs will be relieved by the MCIEAST-MCB CAMLEJ Adjutant office upon the completion of morning colors.

(2) On weekends and holidays, CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant's office by 1500 on Thursday prior to that weekend or holiday to receive their duty brief.

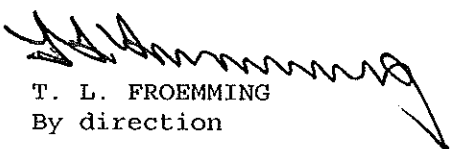
(3) CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors and give the CDO the warnings.

d. Supernumeraries

(1) The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant.

(2) The supernumerary will only be used in case of a legitimate emergency. If a replacement is required prior to the day of duty it is the responsibility of the duty and their command to furnish a replacement and notify the MCIEAST-MCB CAMLEJ Adjutant immediately.

5. Reserve Applicability. This Bulletin is applicable to Marine Corps Base, Camp Lejeune and all tenant organizations who stand duty. Personnel assigned to duty by this Bulletin shall familiarize themselves with the contents of the references prior to assuming duty.

  
T. L. FROEMMING  
By direction

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COMMAND DUTY OFFICER FEBRUARY 2013

	Date	Rank	Name	Phone#	Ext	Unit
	01 FRI	CAPT	SPALDING, LAUREL	451-8017		HQSPTBN
*	02 SAT	CWO3	LEE, WILLIAM	450-9603		HQSPTBN
*	03 SUN	CAPT	BRECHER, BRADLEY	451-8571		HQSPTBN
	04 MON	CAPT	RUSSELL, MATTHEW	449-0295		SOI
	05 TUE	CAPT	SCHILDWATCHER, ANDREW	449-0476		SOI
	06 WED	CAPT	SCOTT, GREGORY R.	450-1036		MCCSSS
	07 THU	CAPT	STEKETEE, PAUL W.	450-1061		MCCSSS
	08 FRI	CAPT	BLAKENEY, CAROL	440-6160		MCES
*	09 SAT	CAPT	MURPHY, JUSTIN	440-7663		MCES
*	10 SUN	CAPT	PARK, JAEHONG	451-5300		HQSPTBN
	11 MON	CWO3	ALFONSO, CARLOS	451-6258		HQSPTBN
	12 TUE	CWO2	TOM, SHAUN	451-6232		HQSPTBN
	13 WED	CWO2	WALLER, CHRISTOPHER	451-1139		HQSPTBN
	14 THU	ENS	DAHM, TIMOTHY R.	451-2581	5261	HQSPTBN
**	15 FRI	CAPT	SWANSON, TIMOTHY	451-0858		HQSPTBN
**	16 SAT	LTJG	GAVIN, TOM A.	451-2581		HQSPTBN
**	17 SUN	CAPT	SHORT, THOMAS A.	451-6791		HQSPTBN
**	18 MON	ENS	YEARY, MIKE S.	451-2581	5266	HQSPTBN
	19 TUE	LT	KEESEEE, CODY W.	449-6470		HQSPTBN
	20 WED	CWO3	MILLER, DILLON M.	451-2204		HQSPTBN
	21 THU	1STLT	ALLEN, SCOTT S.	451-8028		HQSPTBN
	22 FRI	MAJ	DAVIS, PHILLIP B.	451-5289		HQSPTBN
*	23 SAT	1STLT	DOUDT, TRACY A.	451-1122		HQSPTBN
*	24 SUN	MAJ	JENNINGS, JOSEPH M.	451-8427		HQSPTBN
	25 MON	1STLT	LEWIS, ANDREW P.	451-8417		HQSPTBN
	26 TUE	CAPT	SAXTON, WILLIAM C.	451-8112		HQSPTBN
	27 WED	CAPT	CLONINGER, RICHARD M.	451-5042		HQSPTBN
	28 THU	CAPT	NEELY, MATTHEW E.	451-8025		HQSPTBN

\* denotes weekends

\*\* denotes PRESIDENT'S DAY (1630 - 15 FEB 13 TO 0730 - 19 FEB 13)

SUPERNUMERARIES

CWO3	HUNT, MATTHEW E.	451-9292	HQSPTBN
CWO3	MCCANN, MICHAEL J.	450-0702	MCCSSS
1STLT	CARROLL, SEAN T.	440-7511	MCES
CAPT	KASTER, JESSICA M.	449-2020	SOI

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COMMAND DUTY NONCOMMISSIONED OFFICER FEBRUARY 2013

	Date	Rank	Name	Phone#	Ext	Unit
	01 FRI	CPL	HAMM, DEBBIE LYNN	451-3058		HQSPTBN
*	02 SAT	SGT	BEYERS, SAMUEL R.	451-1239		HQSPTBN
*	03 SUN	SGT	CAMPBELL, HOWARD	451-5070		HQSPTBN
	04 MON	SGT	MICHAUX, ANDRE	449-2201		SOI
	05 TUE	SGT	SCHAUSS, RANDY	449-2107		SOI
	06 WED	CPL	JOHNSON, DARIUS	450-1146		MCCSSS
	07 THU	SGT	JORDAN, DERICK	450-1108		MCCSSS
	08 FRI	SGT	ROBERTS, SARAH	440-7339		MCES
*	09 SAT	SGT	BAKER, SHERMAN	440-7528		MCES
*	10 SUN	BM3	GALLARDO, BRANDON	451-9577		HQSPTBN
	11 MON	CPL	ESCAMILLA, RAFAEL	451-6207		HQSPTBN
	12 TUE	CPL	MILLER, PAUL	451-7425		HQSPTBN
	13 WED	SGT	MONCADA, DILCIA	451-8056		HQSPTBN
	14 THU	CPL	PANTOJA, MIGUEL	449-9944		HQSPTBN
**	15 FRI	SGT	ROGERS, NATHAN	451-5070		HQSPTBN
**	16 SAT	CPL	VASQUEZ, JESSICA	449-9952		HQSPTBN
**	17 SUN	SGT	FONTANEZ, GIOVANNY	450-8427		HQSPTBN
**	18 MON	SGT	EDSALL, CHAD	449-9865		HQSPTBN
	19 TUE	CPL	RICE, ROBERT A.	451-9496		HQSPTBN
	20 WED	SGT	WATSON, LELAND S.	451-5070		HQSPTBN
	21 THU	SGT	LEWIS, DUSTIN W.	451-6277		HQSPTBN
	22 FRI	CPL	MCKINNON, DEONTAE	451-6903		HQSPTBN
*	23 SAT	SGT	TILLUNG, DONALD	451-1595		HQSPTBN
*	24 SUN	SGT	SLYVESTOR, TYLER D.	451-5070		HQSPTBN
	25 MON	CPL	COLE, RYAN J.	451-1964		HQSPTBN
	26 TUE	SGT	PORTER, JOSHUA A.	451-3721		HQSPTBN
	27 WED	CPL	SMITH, MAKEEM	451-1575		HQSPTBN
	28 THU	EN2	NEGRON, KEITH D.	451-9577		HQSPTBN

\* denotes weekends

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SUPERNUMERARIES

SGT	BONEL, JOAQUIN	450-9587	HQSPTBN
SGT	CRUZ, LEO T.	450-1071	MCCSSS
SGT	BROWN, JOSHUA	440-7145	MCES
SGT	SCHAUSS, RNADY L.	449-0304	SOI